



भा.कृ.अनु.प.-राष्ट्रीय मत्स्य आनुवंशिक संसाधन ब्यूरो

कैनाल रिंग रोड, तेलीबाग, पो.आ. दिल्कुशा, लखनऊ - 226 002, उ०प्र०

ICAR-NATIONAL BUREAU OF FISH GENETIC RESOURCES

Canal Ring Road, P.O. Dilkusha, Lucknow-226 002, U.P., India

Ph. : (0522) 2441735, 2440145, 2442440, 2442441

E-mail : director@nbfgres.in Website : www.nbfgres.in



File.No.1/61/-19-2020-Admn. (E-67500)

Dated: 14.05.2025

NOTICE INVITING TENDER

Tenders, in 2 bid format, are invited by the Director, ICAR-NBFGR, Lucknow from eligible Firm(s) to provide services at ICAR-NBFGR, Hqr., Canal Ring Road and Chinhat Unit, Lucknow as per details given below:

Details:

Detail	EMD (In Rs.)
Annual Rate Contract for hiring of vehicle(s)	₹5,000.00

Important Dates:

- 1- Start date & time of Sale/download of Blank Tender Document : 16.05.2025 (from 9:30 A.M.)
- 2- Last date & time for sale/download of Tender Document : 10.06.2025 (upto 5:00 P.M.)
- 3- Last date & time for receipt of completed Tender Documents : 16.06.2025 (upto 5:00 P.M.)
- 4- Date of Opening of Tender : 18.06.2025 (at 3:00 P.M.)

Terms & Conditions:

1. Tender documents can be downloaded from Institute's website (<https://www.nbfgres.in>) or can be obtained in person from **Room No. A-204 in Administrative Block between 09:30 A.M. to 05:00 P.M.** on any working day (Monday to Friday except Holidays) from **16.05.2025 to 10.06.2025 (upto 05:00 P.M.)**.
2. There must be separate envelope for Technical Bid & Financial Bid marked the same on envelopes. Both of the envelopes should be sealed in main envelop. Failure to do the same, the tender(s) submitted will not be considered for further evaluation.
3. Tender complete in all respect along with the supportive documents (as per technical specification) in sealed envelope (This envelope should be clearly marked as "**Tender application for Annual Rate Contract for Hiring of Vehicle(s)**") should be deposited in the Tender Box kept at Administrative Section, Room No.**A-204**, ICAR-NBFGR, Canal Ring Road, P.O. Dilkusha, Telibagh, Lucknow-226002 latest by **16.06.2025** on or before **05:00 P.M.** or may be sent by Registered Post/Speed Post addressed to The Administrative Officer, ICAR-NBFGR, Canal Ring Road, P.O. Dilkusha, Telibagh, Lucknow-226002 so as to reach on or before **05:00 P.M.** on **16.06.2025**.
4. Technical compliance statement attached with necessary documents and Financial statement as per work item given in Annexure need to be submitted in separate sealed envelope, inside the main envelope. (**all three envelopes should be superscribed accordingly**).
5. The Three envelopes should also bear the name of the firm submitting the bid.
6. Tender will be opened on **18.06.2025 from 03:00 P.M. onwards** in the Committee hall, Administration Block, ICAR-NBFGR, Lucknow in the presence of Bidders or their authorized representatives.

7. The authorized representatives must submit a letter of authorization on behalf of the firm for participating in the process.
8. Tender received late or incomplete or not submitted in accordance with the format will not be considered and will be rejected.
9. Tenderer will have to deposit EMD as mentioned, in the shape of Demand Draft drawn/FDR in favour of “**ICAR Unit NBFGR**” payable at Lucknow along with their bid.
10. All rates should be quoted both in words & figures inclusive of all taxes and there should not be any over writing or use of fluid for correction. **Any use of fluid/whitener etc. in the tender document for any purpose will lead to disqualification of the tender.**
11. Any correction in the tender document due to cutting or overwriting, should be duly verified by the contractor.
12. All the relevant documents satisfying the eligibility criterion (as asked in technical compliance) needs to be attached with the tender document.
13. All the documents and pages of tender form should be signed by authorized signatory of the tendering firm under seal of the company.

Admin. Officer & Head of Office



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E-mail : nbfgr@sancharnet.in; director@nbfgr.res.in Website : www.nbfgr.res.in



Annual Rate Contract for Hiring of Vehicles

To,

.....
.....
.....

Dear Sir/Madam,

We have requirement of the Services as per tender notice in the press. Sealed tenders for the same as per specifications enclosed and schedule guide are invited from reputed firms by the Director, National Bureau of Fish Genetic Resources, Canal Ring Road, Post Dilkusha, Telibagh, Lucknow-226002. The tender will be opened on **18.06.2025 from 03:00 P.M. onwards** and you are invited to submit your most competitive tender for the same. All the relevant details are given below.

1. Submission of Tender

(i) Tender complete in all respect is to be submitted under independent sealed covers. Sealed tenders along with other documents are to be deposited in a sealed envelope. (This envelope should be clearly marked **"Tender Application for Annual rate contract for Hiring of Vehicle(s)"**. This sealed envelope should be deposited in the tender box kept in the **Room No. 204 in Administrative Block** or may be sent by Registered Post/Speed Post addressed to **Administrative Officer, ICAR-NBFG, Canal Ring Road, Post-Dilkusha, Telibagh, Lucknow-226 002** so as to reach latest by **16.06.2025 till 05:00 P.M.**

(ii) Tender will not be received by hand in any case. The Tenders should be duly sealed. Superscribed and addressed as instructed above. No responsibility whatsoever will be accepted with regard to postal delays or wrong delivery of the tenders sent by post. The tenderer's are, therefore, advised to ensure that the tenders should reach **ICAR-NBFG, Lucknow before the last date and the time specified for receipt of tenders.**

(iii) Two bid system is applicable. **Technical bid (Form 'A' Annexure-I to VI)** and **Financial bid (Form 'B')** in separate envelopes should be clearly marked the same. Two envelopes should be sealed inside the main envelop.

2. Bid Security or Earnest Money Deposit (EMD)

(a) The bidder shall furnish as part of its bid, enclosed along with Technical Bid (Technical compliance sheet), a bid security of an amount as mentioned in the tender notice of the advertisement. If the same is not found along with the Technical compliance statement, the bid is liable to be rejected.

(b) The bid security shall be in the Indian Rupees and shall be in one of the following forms:

(i) Demand Draft/FDR of a scheduled commercial bank in India, drawn in favour of **"ICAR Unit, NBFG, payable at Lucknow.**

(ii) A Bank guarantee issued by a scheduled commercial Bank in India or a Bank abroad, duly confirmed by a scheduled commercial bank in India in the form provided in the bidding documents and valid for 60 days beyond the validity of the bid.

(c) Any bid from a bidder, not secured in accordance with these clause 'a' and 'b' will be summarily rejected by the Institute as non-responsive pursuant.

- (d) Unsuccessful bidders bid security will be discharged/returned as promptly as possible after the expiration of the period of bid validity prescribed by the office. But barring any unforeseen circumstances not later than 45 days of the award of contract without any kind of interest.
- (e) The successful bidder's bid security will be discharged/returned upon the bidder signing and accepting the contract and furnishing the performance security.
- (f) The bid security may be forfeited if after the consideration of the bid (a) a bidder withdraw its bid or impairs or derogates from the bid in any respect during the period of bid validity specified by the bidder on the bid form or does not accept the correction of errors (b) In the case of successful bidder if the bidder fails to accept and sign the contract in accordance or to furnish performance security in accordance with the contract.

3. **Performance security:**

- (a) The firm whose tender is accepted will be required to furnish performance **guarantee of 10% of the tendered amount** (for the complete year) before commencement of work or 15 days of issue of order, whichever is earlier. The guarantee shall be in form of Demand Draft/Bank Guarantee from nationalized banks only, drawn in favour of "**ICAR Unit NBFGR**" payable at Lucknow.
- (b) The security will be forfeited in case of default in fulfilling any of the conditions of the tender at the discretion of Director, ICAR-NBFGR, Lucknow.
- (c) The security money will be refunded after three (3) months of successful completion of the contract without any interest.

4. **The Bid (Technical & Financial) shall be sealed in separate envelopes and both of them sealed in a larger envelope.** The envelope shall be addressed to the Institute "Administrative Officer", ICAR-NBFGR, Lucknow, 226002 (U.P.) and it should also bear & application for Annual Rate Contract for Hiring of Vehicle(s) and the words "**DO NOT OPEN BEFORE 03:00 P.M. ON 18.06.2025.**" (*The time and date of opening of the tenders). The outer envelope will be duly sealed and marked as above.
5. If the Bid (Technical & Financial) envelope is not sealed and marked properly as above, the Institute will not assure any responsibility for its misplacement, pre opening/late opening.

6. **Evaluation of tenders:**

- 1. Technical bid will be opened on **18.06.2025** at 03:00 P.M. onwards for evaluation.
- 2. The Institute will evaluate the technical bids and compare the tenders which are substantially responsive i.e. which are properly prepared & signed and meet the required conditions etc.
- 3. The financial bid of only those tenders will be evaluated which qualify in Technical bid.
- 4. The Institute will award the contract to the firm whose Tender will be determined to be responsive and offering the best services. In case of 2 or more firms quoting the same value in financial bids, the evaluation for selection of the firm will be done as follows:-
 - (i) **On the basis of experience:-**
 - (a) Experience in Central Govt. (including Autonomous) departments will be calculated **upto 31st March, 2025**. The firm having more experience will be awarded the tender.
 - (b) In case of Tie as, in 1, the experience with State Government Departments will be calculated as in 1 above and firm with more experience will be awarded.
 - (c) in case of Tie as in 2, the experience with PSUs etc will be calculated as in 1 above.

Note:- The experience so calculated will be based on the satisfactory performance of the firm in the given department, payment of necessary taxes etc., if any such certificate is not present the particular period will not be taken for evaluation.

- (ii) If there is a Tie above then on the basis of annual turnover, higher will be given the preference.
7. Notwithstanding the above, the Institute reserves the right to accept or reject any tender at any time prior to, after award of the contract, without assigning any reason, whatsoever, and without incurring any liability or obligation, whatsoever, to the affected tenderer or tenders.

8. **Penalty:**

The contractor shall provide the desired vehicle at the agreed time and place and in case of default a fine of an amount of ₹1,000/- per duty/per day shall be levied. Further ICAR-NBFGR, Lucknow shall reserve the right to engage another vehicle from the market and the charges of the vehicle so hired shall be recovered from the contractor as decided by ICAR-NBFGR, Lucknow in addition to ₹1,000/-. No amount shall be paid for the duty or day even if the vehicle had finally arrived at the location of reporting. **For levying penalty, the decision of Director, ICAR-NBFGR, Lucknow will be final and binding.**

Important Note

Please submit your tender according to the instruction given. You shall sign all the pages of your tender. Your tender (Technical & Financial) may be furnished in the format enclosed. **You are also required to return this original tender guidelines including tender notice), as it is, duly signed on every page by authorized signatory under the seal of the firm.**

Technical Bid enclosures:-

1. Form 'A' having Annexures from I to VI
2. EMD
3. All the documents asked in Technical compliance

Financial Bid enclosures

1. Form 'B'

Admin. Officer & Head of Office

Covering Letter For Tender

(On Company Letter Head)

To,

The Director,
ICAR-National Bureau of Fish Genetic Resources,
Canal Ring Road, P.O. Dilkusha, Telibagh,
Lucknow – 226 002

Dear Sir/Madam,

With reference to the tender invited by you for the work of Annual Rate Contract for Hiring of Vehicles at the Institute.

- (a) I / We do hereby offer to execute the work under contract at the respective rates mentioned in the commercial bid. I / We have seen the site, understood the conditions of contract and I / We agree to execute the work as per specifications.
- (b) I / We have deposited earnest money of Rs. _____ / (_____) by demand draft.
- (c) I / We do hereby agree that this amount shall be forfeited by you in the event of the tender is accepted and I / We fail to execute the contract when called upon to do so.
- (d) I / We understand that you are not bound to accept the lowest or any tender that you have received.

Date

Yours faithfully,

Signature of Contractor/
Authorized Signatory

(Seal)

To be filled & signed by the Company and return with technical bid

To: The Director

ICAR-National Bureau of Fish Genetic Resources,
Canal Ring Road, Telibagh, Post Dilkusha, Telibagh,
Lucknow - 226 002

Dated:

Sub: Open Tender Notice Dated :

Annual rate contract for hiring of vehicles.

Certificate of Bid Participation and Acceptance of terms of the tender-reg.

Sir/Madam,

We agree to provide the Annual Rate Contract for Hiring of Vehicle(s). We confirm that the same will meet the description and other technical details as required in the tender enquiry.

We confirm that we agree to all other terms & conditions of your tender enquiry including the terms of providing Annual Rate Contract for Hiring of Vehicle(s).

We have furnished all the information, as required in the tender enquiry and attached the relevant documents.

(In case a tenderer desires to put some additional/modified stipulations, terms & conditions etc. the same may be clearly indicated).

We confirm that our offer will remain valid for acceptance for **60** Days after the date of opening of tenders.

.....

(Signature, name and designation of the
authorized executive of the tendering firm).

For and on behalf of

(Name and address of the tendering firm)

.....
(Seal of the tendering firm)

Date:

To,

The Director,
ICAR-National Bureau of Fish Genetic Resources,
Canal Ring Road, P.O. Dilkusha, Telibagh,
Lucknow – 226 002

Reg: Work – Declaration of non-involvement in any illegal activities.

I / We hereby declare that my firm M/s
..... has never been involved in any
illegal activities, charged for financial misappropriation/fraud/ embezzlement etc., nor any
criminal case is pending against me / us, my / our firm in any court of law.

Signature _____

Authorized Signatory/ Signatories

(Seal of the Contracting firm)

ICAR-NATIONAL BUREAU OF FISH GENETIC RESOURCES

CANAL RING ROAD, P. O. DILKUSHA, LUCKNOW-226002, U.P.,

PHONE- (0522) 2442440, 2442441, 2441735

TECHNICAL/PREQUALIFICATION BID AND TERMS AND CONDITIONS OF THE WORK CONTRACT FOR PROVIDING ANNUAL RATE CONTRACT FOR HIRING OF VEHICLES.**Technical/Prequalification Bid**

1.	Name of the Contracting firm/ Contractor:	
2.	Address of the Contracting firm/ Contractor with Telephone & Fax No.:	
3.	Year of Establishment:	
4.	Status of the Contracting firm/ Contractor (whether Company/Firm/Proprietorship):	
5.	Name, Address & Telephone number(s) of Directors/Partners/Proprietor: of the Contracting firm/Contractor.	
6.	Registration details of the firm under Govt. Of Uttar Pradesh for providing the required services	
7.	Mention Service Tax Registration No. and Date	
8.	Mention GSTIN / PAN (Permanent Account Number) copies of IT for last 3 years.	GSTIN No. PAN No.
9.	Details of turn over for last 3 financial year (minimum Rs. 3 lakhs/year). Attach Certified/Audited copy of accounts	2022-2023 Rs. 2023-2024 Rs. 2024-2025 Rs.
10.	Name of the Permanent Representative of the firm to be visiting NBFGR regarding the contract.	
11.	EMD (earnest money deposit) details	
12.	Declaration by the Contractor/ Contracting firm on the letterhead duly signed by contractor or authorized person (as per Annexure-III)	
13.	<u>Experience:-</u> Minimum three years continuous experience of the firm in the field of providing such services in Central Govt. establishment/Autonomous bodies of GOI/Corporation of GOI/Reputed Public or Private organizations (Provide details in enclosed tabular form at "A" below)	
14.	Duly certified copies of the satisfactory services where the Tenderer is providing the service for the last three years as claimed in point 1 to 13.	

(A) Details of the minimum 3 years experience/ work done. (pls. attach additional sheet if required)

Sl. No.	Name of the Department/ Origination & Name of the Contact person with Phone No.	Period		Remarks
		From	To	

Verification

I / We, verify that all details furnished above are true and correct to the best of my / our knowledge and belief. I /We understand that in case of furnishing of any false information or suppressing of material information, the bid shall be liable for rejection besides initiation of penal proceeding by the ICAR Unit, NBFGR, Lucknow, as it deems fit.

Date

Place

Signature of

Contractor /Authorized signatory
Seal

Note:-

Compliance of all the points mentioned in the technical bid shall stand for evaluation of technical bid of the tender.

- All the claims above should be supported by proper documents, which should be self attested.
- The concerned firm should bring them in original on the date of Tender opening.

Specific Terms & Conditions for Annual Rate Contract for Hiring of Vehicles

The terms and conditions of the said Annual Rate Contract will be as follows:-

- 1) The Vehicles to be provided should be commercial vehicle and registered in the name of the service provider/firm or its subsidiary and it should be in good condition. The vehicle should possess all requisite documents(s) like Registration certificate, Pollution under Control Certificate, Insurance etc.
- 2) That the vehicles being provided should be proper RTO approved for operation as Taxi/public hiring. During the call duty of any vehicle with the NBFGR, if the vehicle is seized or detained by police, Motor Vehicle authority or any other authorities for not having complied with Motor Vehicles Law / Acts etc or on account of any accident, that will be at Contractor's risk & cost and in the event of non supply of vehicles for aforesaid reasons, compensation to NBFGR as per tender terms & conditions is payable, if no suitable substitute approved by NBFGR is provided by the contractor within 2 (two) hours of such seizure or detention.
- 3) The duty point would be ICAR-National Bureau of Fish Genetic Resources, Canal Ring Road, P.O. Dilkusha, Telibagh, Lucknow-226 002, U.P., India or any other place intimated from time to time. The kilometers and time would be calculated accordingly and **not from Garage to Garage**. The starting reading and final reading will be verified by the user/authorized officer at the time of starting and finishing of the journey.
- 4) That the contractor shall supply the various kinds of vehicle for hiring on his own and for this no tender/notice shall be permitted.
- 5) The driver should have valid driving licence, sufficient experience and be fully conversant with the routes in Lucknow & adjoining areas. The driver of the vehicle provided must follow traffic rules and other regulations prescribed by the government. The driver should wear proper uniform with name badge to be provided by the contractor. The driver should also be provided with a Mobile Phone with valid sim card by the contractor and all expenses towards the same shall be borne by the contractor. However, the driver should not use his mobile phone while driving.
- 6) Frequent change of the vehicles and driver without assigning valid reasons will not be allowed.
- 7) **In the case of breakdown of the vehicle, the agency should be able to provide another vehicle immediately and no expenses towards break down shall be borne by NBFGR.**

- 8) In the case of any accident or any other contingency, and claim arising out of it shall be borne by the driver/agency only and no claim whatsoever shall be borne by this office. Compensation and connected expenses, whatsoever, in case of any unforeseen casualty shall be borne by the agency.
- 9) That the contractor shall provide vehicle as per requirement of NBFGR even with a short notice also (minimum 03 hr.) in good condition.
- 10) The owner/firm should be available on his own direct telephone (office as well as residence/Mobile). The agency should be able to provide requisite vehicles as demanded at odd hours and holidays also, if required.
- 11) A separate log sheet shall be maintained by the contractor for each call duty in the format approved by NBFGR. It is required to obtain the user/ authorized officer. signature in the log sheet with duly filled starting and finishing date, time and km readings. The same is required to be attached with their respective bills for necessary payment. In case of defective odometer reading, during a small specific period, the distance covered by the vehicle for official purpose shall be assessed by the user/ authorized officer whose decision shall be final and binding.
- 12) That there will be no limit in terms of time and km./mileage while using the hired vehicle by the Institute.
- 13) No to & fro expenses as well as element of time from Garage/agency to NBFGR and *vice versa* shall be payable. While **overnight charges will only be admissible for the period after 10 PM and up to 6 AM only.**
- 14) That no advance payment is payable either for vehicle, fuel, toll etc and any other charges. For out station travel the contractor shall provide proper fuel and maintenance amount to Driver of vehicle for additional filling of fuel and emergency breakdown.
- 15) The contractor shall be responsible for boarding and lodging of the driver. No responsibility for these shall be of NBFGR. However, outstation charge will be paid to the contractor for the no. of nights stayed out of station as per the rate quoted by the contractor. Any denial by the contractor/ its appointed driver for the vehicle under duty whatsoever to stay overnight will be considered as default and necessary penalty will be levied on the contractor as per tender terms & conditions. Firm Driver shall not claim any hotel rent or food charge. Parking charges shall be paid at actual. Same has to be signed by the Officer using the vehicle.
- 16) No advance payment shall be made. Payment will be made on receipt of pre-receipted bill(s) (in triplicate) during the following month after due verification by the user.

- 17) That the Director of the ICAR-NBFGR or any other person authorized by the Director shall be at liberty to carry out surprise check on the person and the vehicle condition so deployed by the contractor for due performance of the contract.
- 18) That on taking over the responsibility of providing various kinds of vehicles for hiring, the contractor or his representative shall be bound to follow the directions/instructions of the Director, ICAR-National Bureau of Fish Genetic Resources, Lucknow or the designated officer (Officer In-Charge Vehicle)/AO.
- 19) That the contractor/his representative will personally supervise the work and will sign the complaint/suggestion register maintained with the designated officer weekly for attending to the complaints and unsatisfactory work for making improvement in the services being rendered by the contractor.
- 20) That it shall be the sole responsibility of the contractor to ensure services and safety of all the property and assets movable and immovable of NBFGR and if there is any loss to the NBFGR on account of dishonesty, connivance and/or due to any cause attributable to the contractor or his labourers, the contractor shall make good on demand the loss to the Institute. The contractor shall report promptly to the Institute any theft or pilferage that takes place or where any attempt is made to that effect and loss, if any, shall be recovered from the contractor.
- 21) Efficiency is the essence of this contract. The contractor undertakes to provide the services set out above efficiently and maintain the standard of workmanship as required from him under the contract. In case of failure to provide such services the contractor shall pay/authorizes the NBFGR to deduct the sum equivalent to the actual expenditure which should have incurred on work not-done or not properly done plus 10% as liquidated damages, from any payment due to the contractor.
- 22) No other costs, charges, wages dues and compensation whatsoever to staff, employees or other persons engaged by the contractor shall be payable by National Bureau of Fish Genetic Resources, Lucknow for the services required to be rendered by the contractor over and above the said contractual payment.
- 23) **The contractor shall submit a bill for the services rendered in the preceding month which will be verified and certified for the payment by the officer(s) nominated by Director and payment of the bill shall be made with 15 days of the receipt of completed bills.**
- 24) **All statutory deductions/Government levies if any shall be made from the payment due to the contractor.**
- 25) That all the Personnel and staff to be engaged by the contractor for due performance of the obligations under the contract will be engaged by the contractor at his sole risk and after thorough medical examination. If any of them is not found to be medically

fit prior to or during the course of his engagement by the contractor, then the contractor shall not engage them. Director, ICAR-National Bureau of Fish Genetic Resources, Lucknow or any person authorized by the Director shall have the right to refuse admission of such medically unfit person of the contractor into the National Bureau of Fish Genetic Resources premises.

- 26) That the Security Money deposited by the contractor may be forfeited in the event of contractor's failure to fulfill any of the obligations under the agreement.
- 27) The ICAR-NBFGR shall be at liberty to withhold any payment of bill or security deposit or EMD to realize any amount due from the successful bidders either by way of penalty as per applicable clause or any other manner whatsoever.
- 28) If agency is already providing vehicles on hiring basis to any other Govt Ministry/Department / Autonomous body/Corporations/PSU's details thereof may also be furnished along with the quotations.
- 29) The contract will be valid for an initial period of one year with **first three months as period of observation**. Otherwise the contract can be terminated any day if services are not found satisfactory without stating any reason. No Explanation will be entertained in this regard. Upon successful completion, the contract can be extended for another 12 months at a time, subject to a **maximum duration of 2 years** on such terms and conditions as are mutually agreed upon.
- 30) That this agreement may be terminated on any of the following contingency:
 - On expiry of the contract period.
 - By giving one months notice by NBFGR on account of Losses suffered by NBFGR due to lapses in the contractual works.
 - For committing breach by the contractor of any terms and conditions of the contractual agreement.
 - On assigning the contract or any part thereof or any benefit or interest therein or there under by the contractor to any third person for subletting whole or part of the contract to any third person.
 - On contractor being declared insolvent by competent Court of Law.

During the notice period for termination of the contract, in the situation contemplated above, the contractor shall keep on discharging his duties as before till the expiry of notice period.

It shall be duty of the contractor to remove all the persons deployed by him on termination of the contract on any ground and ensure that no person creates any disruption/hindrane/problem of any nature to NBFGR/ICAR.

- 31) **No escalation of contract value with respect to the charges in any form whatsoever will be entertained during the contract period and NBFGR shall not be responsible for any other kinds of claim except hiring charges during the period of contract. However the running charge (i.e. rate against per KM run) shall be revised against increase/ decrease in cost of fuel beyond 20% after 1 (one) year of contract (if extended).**

- 32) **ARBITRATION** - All disputes and differences of any kind whatsoever arising out of or in connection with this agreement shall be referred to the arbitration of a sole arbitrator to be appointed by the Director, ICAR-NBFGR, Lucknow. The place of arbitration shall be Lucknow. The decision of the arbitrator shall be final and binding on both the parties.
- 33) **The venue of arbitration will be the office of Director, ICAR-NBFGR, Lucknow or as decided by the arbitrator.**
- 34) The ICAR-NBFGR reserves the right to accept or reject the tender in full or in part without assigning any reason.
- 35) Tender should be submitted on the requisite format accompanied by a letter on Company's letter head duly signed & stamped. Every page of the tender document will have to be signed by the bidder before submitting as a token of acceptance of the terms and conditions.
- 36) The rate should be submitted on the company's letter-head as mentioned below in a separate Sealed envelope marked as Rates for hiring of vehicle. The sealed envelope should accompany the main tender document. **The rates should be quoted including all taxes** as per Annexure -VI.

SCOPE OF WORK- ANNUAL RATE CONTRACT FOR HIRING OF VEHICLES**(A) Hiring of vehicle on Monthly basis**

Type of vehicle	Total hrs. in one month (3000 Km* 8hr/day*)		Additional Km (Rs/Km)		Additional Hours (Rs./Hr.)		Night Charges Local/Outstation	
	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC
Dzire or equivalent								
Innova/Innova Crysta or equivalent								
Scorpio or equivalent								
Mini Hatchbacks or equivalent								
Sedan/Ciaz or equivalent								

(B) Hiring of Taxi/Bus as and when required

Sl. No.	Particulars	Dzire or equivalent		Innova/Innova Crysta or equivalent		Scorpio or equivalent		Mini Hatchbacks or equivalent		Sedan/Ciaz or equivalent		Bus 25 seater, 45 seater	
		AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC
1.	Dropping or receiving from NBFGR to Lucknow Airport & Railway station. (2 hrs/ 40 Km)												
Local Run													
1.	Half day disposal (4 hrs./ 40 Km)												
2.	Full day disposal (8 hrs./ 80 Km)												
3.	Each additional kilometer exceeding the maximum limit (for 1 & 2 above)												
4.	Each additional hrs. exceeding the maximum limit (for 1 & 2 above)												
5.	Overnight Charges (after 10 pm and before 6 am)												
Outstation run													
1	Running per Km												
2.	Out station night charges (per night basis)												
3.	Hill running per Km												

Note: The items provided above are only for information not to be filled in.

1. Initial meter reading in all cases will be taken on the vehicle reporting to office, duly signed by the concerned official and closing will be done by the officials of the Institute.
2. Garage to garage charges will not be admissible.

FORM - B
FINANCIAL BID

(The Financial Bid to be enclosed in a separate envelop with Seal)

To

The Director,
ICAR- National Bureau of Fish Genetic Resources,
Canal Ring Road, P.O. Dilkusha, Telibagh,
Lucknow-226002

Sub: Tender for work contract for Annual Rate Contract for Hiring of Vehicle(s) at ICAR-NBFGR Hqrs & Chinhath unit, Malhour Road, Lucknow.

Sir/Madam,

This has reference to your tender for Annual Rate Contract for Hiring of Vehicle(s) at ICAR-NBFGR Hqrs & Chinhath unit, Malhour Road, Lucknow. I have read all the terms and conditions as stipulated in the tender and agree with them. The charges for the services are as follows:

(A) Hiring of vehicle on Monthly basis

Type of vehicle	Total hrs. in one month (3000 Km* 8hr/day*)		Additional Km (Rs/Km)		Additional Hours (Rs./Hr.)		Night Charges Local/Outstation	
	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC
Dzire or equivalent								
Innova/Innova Crysta or equivalent								
Scorpio or equivalent								
Mini Hatchbacks or equivalent								
Sedan/Ciaz or equivalent								

B) Hiring of Taxi/Bus as and when required

Sl. No.	Particulars	Dzire or equivalent		Innova/Innova Crysta or equivalent		Scorpio or equivalent		Mini Hatchbacks or equivalent		Sedan/Ciaz or equivalent		Bus 25 seater, 45 seater	
		AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC
1.	Dropping or receiving from NBFGR to Lko Airport & Railway station. (2 hrs./40 Km)												
Local Run													
1.	Half day disposal (4 hrs./ 40 Km)												
2.	Full day disposal (8 hrs./ 80 Km)												
3.	Each additional kilometer exceeding the maximum limit (for 1 & 2 above)												
4.	Each additional hrs. exceeding the maximum limit (for 1 & 2 above)												
5.	Overnight Charges (after 11 pm and before 6 am)												
Outstation run													
1	Running per Km												
2.	Out station night charges (per night basis)												
3.	Hill running per Km												

Date:

Place:

Signature :

Name & Address of the Firm :

Telephone No. :

Mobile No. :